

PERSONNEL/HUMAN SERVICES COMMITTEE

A G E N D A

TUESDAY, MAY 10, 2022

4:00 P.M.

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.		
	I	CALL TO ORDER
	II	ROLL CALL
1- 4	III	MINUTES (4/19/2022)
	IV	PUBLIC INPUT
	V	PETITIONS AND COMMUNICATIONS
5- 7	A.	Finance Officer - Bay County Audit F-65 Audit (Seeking approval of Letter of Understanding with Rehmann Robson to provide Bay County Audit F-65 Form; authorization for Board Chair to sign; approval of required budget adjustments - proposed resolution attached)
8- 9	B.	Health Officer - Kindergarten Dental Assessment Services Agreement (Seeking approval of Agreement with My Community Dental Centers; authorization for Board Chair to sign; approval of required budget adjustments - proposed resolution attached)
10-11 & 15	C.	Personnel Director - Vacancies/New Positions (Seeking authorization to post/fill - proposed resolution attached)
	1.	VACANCIES:
	a.	911 Central Dispatch: Dispatcher, if needed (full time; \$16.33/hr. entry)
-12-	b.	Buildings and Grounds: Custodian (part time; \$11.94/hr. entry)
-13-	c.	Department on Aging: Site Coordinator (part time; \$11.13/hr. entry)
	2.	NEW POSITION
-14-	a.	Deputy Health Officer: (full time; \$64,186 annually entry)
	VI	REFERRALS
	VII	UNFINISHED BUSINESS
	VIII	NEW BUSINESS
	IX	MISCELLANEOUS
	X	ANNOUNCEMENTS
	XI	ADJOURNMENT

PLEASE NOTE:

THE COMMITTEE CHAIR HAS REQUESTED THAT ANY ELECTED OFFICIAL, DEPARTMENT/ DIVISION HEAD PLACING AN ITEM ON THIS AGENDA BE PRESENT OR HAVE A

**REPRESENTATIVE PRESENT TO SPEAK TO THEIR REQUEST AND/OR ANSWER ANY QUESTIONS
POSED BY COMMITTEE MEMBERS.**

Join Zoom Meeting

<https://us02web.zoom.us/j/81694266170>

Meeting ID: 816 9426 6170

Passcode: 547697

One tap mobile

+13126266799,,81694266170#,,,,*547697# US (Chicago)

+19292056099,,81694266170#,,,,*547697# US (New York)

The County of Bay will provide necessary and reasonable auxiliary aids and services such as signers for the hearing impaired and audio tapes of printed materials to individuals with disabilities upon 10 days' notice to the County of Bay. Individuals with disabilities requiring auxiliary aids or services should contact the County of Bay by writing or calling:

Amber Davis-Johnson, ADA Coordinator
Corporation Counsel
515 Center Avenue
Fourth Floor, Bay County Building
By City, MI 48708
(989)895-4131

PERSONNEL/HUMAN SERVICES COMMITTEE

MINUTES

MEETING OF THE PERSONNEL/HUMAN SERVICES COMMITTEE ON TUESDAY, APRIL 19, 2022, in the Commission Chambers, Fourth Floor, Bay County Building, 515 Center Avenue, Bay City, MI 48708.

Call to order @ 4:00 P.M. by Chair Johnson.

Roll call:

MOTION NO.

COMMISSIONERS PRESENT		1	2	3	4	5	6	7	8	9	10	11
JAYME A. JOHNSON, CHAIR	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
ERNIE KRYGIER, VICE CHAIR	P	M/Y	Y	S/Y	Y	Y	S/Y	Y	Y	M/Y	Y	Y
MARIE FOX	P	Y	Y	N	Y	Y	M/Y	Y	Y	S/Y	S/Y	Y
VAUGHN J. BEGICK	P	Y	Y	N	Y	Y	Y	Y	S/Y	Y	Y	N
KIM COONAN	P	Y	M/Y	M/Y	M/Y	Y	Y	M/Y	Y	Y	Y	M/Y
KAYSEY L. RADTKE	P	Y	Y	Y	Y	S/Y	Y	S/Y	Y	Y	Y	S/Y
THOMAS M. HEREK, EX OFFICIO	P	S/Y	S/Y	N	S/Y	M/Y	Y	Y	M/Y	Y	M/Y	Y

MOTION NO.

COMMISSIONERS PRESENT		12	13	14	15	16	17	18	19	20	21	22
JAYME A. JOHNSON, CHAIR		Y										
ERNIE KRYGIER, VICE CHAIR		M/Y										
MARIE FOX		Y										
VAUGHN J. BEGICK		Y										
KIM COONAN		S/Y										
KAYSEY L. RADTKE		Y										
THOMAS M. HEREK, EX OFFICIO		Y										

MOTION NO.

COMMISSIONERS PRESENT		23	24	25	26	27	28	29	30	31	32	33
JAYME A. JOHNSON, CHAIR												
ERNIE KRYGIER, VICE CHAIR												
MARIE FOX												
VAUGHN J. BEGICK												
KIM COONAN												
KAYSEY L. RADTKE												
THOMAS M. HEREK, EX OFFICIO												

OTHERS PRESENT: J.BARCIA, C.GIGNAC, C.GOULET, C.IZWORSKI, T.JERRY, K.RIFENBARK, J.COPPENS, B.KRAUSE, L. OGAR, D.PAVONE, E.EURICH, M.OPHEIM, N.BORUSHKO, S.WALRAVEN, R.VANTOL, K.KILBY, C.HILL, N.PAIGE, D.BERGER

M-MOVED; S-SUPPORTED; Y-YEA; N-NAY; ABS.-ABSTAIN; E-EXCUSED; A-ABSENT

-/-

**PERSONNEL/HUMAN SERVICES COMMITTEE
MINUTES
TUESDAY, APRIL 19, 2022
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MOTION NO.

NOTE: In addition to these typed minutes which provide an overview of the meeting and are not verbatim, this Committee meeting was also video taped and those tapes are available for review in the Executive's Office or can be viewed on Bay County's website www.baycounty-mi.gov/executive/videos.

- 1 MOVED, SUPPORTED AND CARRIED TO APPROVE THE MINUTES OF THE MARCH 15, 2022 PERSONNEL/HUMAN SERVICES COMMITTEE MEETING AS PRINTED.**

A resolution in opposition to the Bay City School District privatizing school bus transportation was introduced by Committee Chair Johnson and it was

- 2 MOVED, SUPPORTED AND CARRIED TO ADD THE RESOLUTION NUMBERED 2022-97 TO THE 4/19/2022 PERSONNEL/HUMAN SERVICES COMMITTEE AGENDA AS ITEM V-I.**

Public input was called with no one expressing a desire to address the Committee.

The proposed resolution re the Generational Care Project was introduced. Rich Van Tol, Secretary on the Montessori Board, noted that the County's appropriation in the amount of \$300,000 is only for the Generational Care Project. Discussion centered on the need for this program, the protocol to apply for this funding (Bay Area Community Foundation (BACF) was charged with determining ARPA funding for non-profits), the fact that Bay County will be a trustee for New Hope Bay (a for-profit entity) and voting against it's own policy that BACF would vet ARPA funding for non-profits. Committee Chair Johnson reminded that this proposal was considered prior to action giving funding to BACF and the proposal was vetted by the County and deemed appropriate, this was all done in a timely manner. There is a significant need for this project in our community. Hampton Township favors this project and will expand it's land use variance. Commissioners Herek, Fox and Begick had concerns about spending County monies on private enterprise. It was noted that there is no data to support child care needs at this time. Commissioner Coonan felt that if there are so many problems with distributing these funds to worthy applicants, i.e. Veterans project, Generational Care Project - the County should just give the money back. Lengthy discussion followed with input from Kevin Kilby, Attorney, on how the funds can be appropriated after which it was

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**PERSONNEL/HUMAN SERVICES COMMITTEE
MINUTES
TUESDAY, APRIL 19, 2022
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MOTION NO.

- 3 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE RESOLUTION TO APPROPRIATE \$300,000 OF ARPA FUNDING TO THE GENERATIONAL CARE PROJECT. (ROLL CALL VOTE: 4 YEAS, 3 NAYS).**
- 4 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION TO POST/FILL SENIOR LEGAL SECRETARY VACANCY IN THE PROSECUTOR'S OFFICE (PROSECUTOR).**
- 5 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION TO POST/FILL LEGAL SECRETARY VACANCY IN THE PROSECUTOR'S OFFICE (PROSECUTOR).**
- 6 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION AUTHORIZING THE PURCHASE OF ACTIVE MILITARY SERVICE BY ARTHUR KLEINERT (SHERIFF'S GROUP) (RETIREMENT).**
- 7 MOVED, SUPPORTED AND CARRIED TO RECEIVE THE COMMUNICATION RE 2023-2026 TRANSPORTATION IMPROVEMENT PLAN FOR THE BAY CITY TRANSPORTATION STUDY AREA, OUT FOR PUBLIC NOTICE (TRANSPORTATION PLANNING).**
- 8 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE TRAVEL TO 2022 NATIONAL TUBERCULOSIS CONFERENCE FOR EMILY NELSON, HEALTH DEPARTMENT NURSE (HEALTH DEPARTMENT).**
- 9 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL TO POST/FILL VACANCIES IN 911 CENTRAL DISPATCH AND THE DEPARTMENT ON AGING (PERSONNEL).**
- 10 MOVED, SUPPORTED AND CARRIED TO RECEIVE THE FEBRUARY 2022 REPORT PROVIDED BY THE OFFICE OF ASSIGNED COUNSEL.**
- 11 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD**

**PERSONNEL/HUMAN SERVICES COMMITTEE
MINUTES
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PAGE 4**

MOTION NO. _____

**APPROVAL OF THE PROPOSED RESOLUTION IN OPPOSITION TO
PRIVATIZATION OF SCHOOL BUS TRANSPORTATION FOR
STUDENTS (COMMISSIONER JOHNSON).**

Commissioner Begick spoke against the resolution noting it was premature for this Board to act without knowing everything or discussing the matter.

Commissioner Radtke announced an upcoming raffle to benefit the Janet Jopke Tennis Courts - \$10,000 cash prize, \$50/ticket. The intent is to raise \$20,000 - \$10,000 prize money and \$10,000 for upkeep/maintenance of the tennis court. The raffle will be held in August. Other events noted were the first place win in a recent robotics competitions won by Garber students and the fact that team will be competing in the world's competition. Commissioner Begick noted that Freeland Middle School was also successful in a robotics competition. Also of interest is the upcoming 10th Annual Eagle by the Bay walk on 4/23/22 beginning at 8:30 a.m. at Finn Road Park in Hampton Township.

There being no further business, it was

12 MOVED, SUPPORTED AND CARRIED TO ADJOURN (4:47 P.M.)

Submitted by:

Deanne Berger

**Deanne Berger
Board Coordinator**

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**BAY COUNTY
FINANCE/INFORMATION SYSTEMS**

James A. Barcia
County Executive

Shawna S. Walraven
Finance Officer
walravens@baycounty.net

Kimberly A. Priessnitz
Assistant Finance Officer
priessnitzk@baycounty.net

Frances A. Moore
Purchasing
moorefa@baycounty.net

Julie A. Coppens
Information Systems Manager
coppensj@baycounty.net

TO: Jayme A. Johnson
Chair Personnel/Human Services Committee

FROM: Shawna S. Walraven
Finance Officer/Information Systems Director

DATE: May 4, 2022

RE: Bay County Audit F-65 Form

REQUEST:

Please place this memo on the Agenda for the Personnel/Human Service Committee.

BACKGROUND:

As part of the 2021 Annual Audit, Bay County Finance Department prepares the State of Michigan Form F-65 called the Annual Local Unit Fiscal Report. The F-65 Report matches the audited financial statement numbers and is due the same day that Bay County's 2021 Comprehensive Annual Financial Report is due, June 30, 2022. Due to new staff in the Finance Department, the Department is requesting the Bay County Auditors, Rehmann Robson, prepare the F-65 Form on behalf of the County.

ECONOMICS:

Bay County Finance Department requested a quote for this additional service from the Auditors. Attached is the engagement letter for the F-65 with a cost not to exceed \$4,500. The Finance Department has funds within its 2022 budget to cover this expense.

RECOMMENDATION:

The Finance Department is requesting that this additional expenditure be approved and be referred to the full Board for final approval after Corporation Counsel reviews and approves the Rehmann Robson engagement letter for the F-66 with a cost not to exceed \$4,500. Funding will come from the Bay County Finance Department 2022 budget.

cc: Tom Herek, Board Chairman
Marie Fox, Ways and Means Chairman
Jim Barcia, County Executive
Amber Johnson, Corporation Counsel
Tiffany Jerry, Personnel Director
Kimberly Priessnitz, Assistant Finance Officer

BAY COUNTY BOARD OF COMMISSIONERS

MAY 17, 2022

RESOLUTION

- BY:** PERSONNEL/HUMAN SERVICES COMMITTEE (5/10/2022)
- WHEREAS,** As part of the 2021 Annual Audit, Bay County Finance Department prepares the State of Michigan Form F-65 called the Annual Local Unit Fiscal Report; and
- WHEREAS,** The F-65 Report matches the audited financial statement numbers and is due the same day that Bay County's 2021 Comprehensive Annual Financial Report is due, June 30, 2022; and
- WHEREAS,** Due to new staff in the Finance Department, the Department is requesting the Bay County Auditors, Rehmann Robson, prepare the F-65 Form on behalf of the County; and
- WHEREAS,** Bay County Finance Department requested a quote for this additional service from the Auditors and they have indicated they would provide this services at a cost not to exceed \$4,500; The Finance Department has funds within its 2022 budget to cover this expense; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners approves the Letter of Understanding with Rehmann for preparation of the State required F-65 Form and authorizes the Chairman of the Board to execute said Letter of Understanding on behalf of Bay County following Corporation Counsel review and approval, funds required (up to \$4,500) to come from the Finance Department budget; Be It Finally
- RESOLVED** That related budget adjustments, if required, are approved.

JAYME A. JOHNSON, CHAIR
AND COMMITTEE

Finance - Rehmann - F-65 Form

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX				KIM J. COONAN				JAYME A. JOHNSON			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____



1200 Washington Avenue Bay City, Michigan 48708
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www.baycounty-mi.gov/Health

James A. Barcia
Bay County Executive

Joel R. Strasz
Public Health Officer

TO: Jayme Johnson, Chairperson, Personnel/Human Services Committee
FROM: Joel R. Strasz, Health Officer
DATE: May 4, 2022
CC: James Barcia, Amber Johnson, Shawna Walraven, Kim Priessnitz, Mark Pickell
RE: Kindergarten Dental Assessment Services Agreement with My Community Dental Centers (MCDC)

BACKGROUND:

The Bay County Health Department has partnered with My Community Dental Centers in opening and operating a dental clinic for the underserved in Bay County since 2019. Earlier this year, the Michigan Legislature appropriated funds to interested local health departments to provide dental assessments to children entering kindergarten or 1st grade and whom have never had a formal dental assessment or have regularly seen a dentist. These assessments must be performed by a licensed dental hygienist or dentist. Given the fact that the formal partnership is in effect between the Health Department and MCDC, the Health Department wishes to enter into an agreement to provide said services.

FINANCE AND ECONOMICS:

The Health Department wishes to renew the agreement with MCDC to provide dental assessment services to eligible children for a total not to exceed \$55,000 per year. No general funds are necessary for the services to occur.

RECOMMENDATION:

Upon favorable review by Corporation Counsel, the Health Department recommends approval for signature of the Board Chair to this agreement, as well as any necessary budget adjustments related to the execution of the proposed agreement.

BAY COUNTY BOARD OF COMMISSIONERS

MAY 17, 2022

RESOLUTION

- BY:** PERSONNEL/HUMAN SERVICES COMMITTEE (5/10/2022)
- WHEREAS,** The Bay County Health Department has partnered with My Community Dental Centers in opening and operating a dental clinic for the underserved in Bay County since 2019; and
- WHEREAS,** Earlier this year, the Michigan Legislature appropriated funds to interested local health departments to provide dental assessments to children entering kindergarten or 1st grade and whom have never had a formal dental assessment or have regularly seen a dentist; these assessments must be performed by a licensed dental hygienist or dentist; and
- WHEREAS,** Given the fact that the formal partnership is in effect between the Health Department and MCDC, the Health Department wishes to enter into an agreement to provide said services; and
- WHEREAS,** The Health Department wishes to renew the agreement with MCDC to provide dental assessment services to eligible children for a total not to exceed \$55,000 per year; no general funds are necessary for these services; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners approves the Kindergarten Dental Assessment Services Agreement with My Community Dental Centers (MCDC) and authorizes the Chairman of the Board to execute said Agreement on behalf of Bay County (Health Department) following Finance and Corporation Counsel review and approval; Be It Finally
- RESOLVED** That related budget adjustments, if required, are approved.

JAYME A. JOHNSON, CHAIR
AND COMMITTEE

Health Dept - Kindergarten Dental Assessment Services Agreement

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX				KIM J. COONAN				JAYME A. JOHNSON			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____



BAY COUNTY PERSONNEL DEPARTMENT

James A. Barcia
County Executive

Tiffany Jerry
Director
jerryt@baycounty.net

To: Jayme Johnson, Chair, Personnel/Human Services Committee

From: Tiffany Jerry, Director of Personnel and Employee Relations

Date: May 4, 2022

Re: Personnel/Human Services Committee Agenda

(12)

Please consider the following items for the agenda of your committee meeting scheduled for May 10, 2022.

1. **Request (Vacancy):**

Ryan Gale has submitted a request to hire a full-time 9-1-1 dispatcher with Bay County Central Dispatch, if needed.

Background:

Due to the high turnover and the nature of 9-1-1 dispatcher positions, this is an attempt to maintain minimum staffing levels at Central Dispatch.

Finance/Economics:

Full-time position with benefits as provided for within the GELC labor agreement, although union membership is voluntary. Entry level rate of pay is \$16.33 per hour. Funds exist within the current existing budget.

Recommendation:

Please refer to the full board for approval to hire a full-time 9-1-1 dispatcher, if needed.

2. **Request (Vacancy):**

Jon Morse has submitted a request to post and fill a part-time Custodian in Buildings & Grounds.

Background:

The vacancy is due to the resignation of an employee.

Finance/Economics:

This is a part-time position with limited benefits as provided for within the USW Part-time labor agreement, although union membership is voluntary. Entry rate of pay is \$11.94 per hour progressing to \$14.01 per hour after 4 years (TS04). Funds exist within the current budget.

Recommendation:

Please refer to the full board for approval to hire a part-time Custodian.

3. **Request (Vacancy):**

Beth Eurich has submitted a request to post and fill a part-time Site Coordinator position in the Department on Aging.

Background:

The current employee has resigned effective 5/27/2022.

Finance/Economics:

This is a part-time position with limited benefits as provided for within the USW part-time labor agreement, although union membership is voluntary. Rate of pay is \$11.13 progressing to \$12.80 per hour after 4 years (TS03). This an existing, budgeted part-time position.

Recommendation:

Please refer to the full board for approval to hire a part-time Site Coordinator.

4. **Request (New Position):**

Joel Strasz has submitted a request to post and fill a full-time Deputy Health Officer position.

Background:

In the budget process leading up to the current fiscal year, the Health Department submitted a budget that included a Deputy Health Officer position. It was anticipated that this position would be funded initially be grant funds via the State of Michigan, but those funds were not initially allocated until this month.

Finance/Economics:

This is a full-time position with benefits as provided for within the B.C.A.M.P.S. labor agreement, although membership is voluntary. Rate of pay would be \$64,186 progressing to \$74,027.20 after 4 years (MB13).

Recommendation:

Please refer to the full board for approval to post and fill the Deputy Health Director position.

Thank you for your consideration and approval of any necessary budget adjustments related to the aforementioned requests. If you have any questions or concerns, please feel free to contact me.

CC: Jim Barcia
Amber Davis-Johnson
Shawna Walraven
Kim Priessnitz
Ryan Gale
Jon Morse
Cristen Gignac
Beth Eurich
Patty Gomez
Joel Strasz



**BAY COUNTY
BUILDINGS & GROUNDS**

Jim Barcia
County Executive

Jon Morse
Buildings & Grounds Supervisor
morsej@baycounty.net

Cristen Gignac, Director
Recreation & Facilities Department
gignacc@baycounty.net

To: Tiffany Jerry, Personnel & Employee Relations
From: Jon Morse, Superintendent of Buildings & Grounds
Date: April 21, 2022
Subject: Request to fill open position

I am requesting approval to fill the Part-time Custodians position in the Buildings & Grounds department due to an employee resignation. Funds exist within the current budget. I am requesting to post and hire for this position.

Thank you for your time and consideration of this position.

cc: Jim Barcia
Cristen Gignac
Rob Warren
Tracy Cederquist




**BAY COUNTY
DEPARTMENT ON AGING**

**James A. Barcia
County Executive**

5/3/2022

To: Tiffany Jetry
Personnel Director

From: Beth Eurich, LBSW 
Bay County Department on Aging Director

Request:

To post and fill Part-time Activity Center Coordinator position.

Background:

Employee has tendered her resignation as of 5/27/2022.

Finance/Economics:

This is a Part-time Position with benefits as provided for within the USW union, although union membership is voluntary. Rate of pay \$11.13 per hour (TS03), progressing to \$12.80 per hour (TS03), after 3 years. It is an existing, budgeted Part-time position.

Recommendation:

To post and fill Part-time Activity Center Coordinator position. Additionally, if this position is filled with an internal candidate, requesting permission to post and fill (yet to be determined) vacancy as well.



 **Bay County
HEALTH Department**

1200 Washington Avenue Bay City, Michigan 48708
PHONE (989) 895-4009/FAX (989) 895-4014/TDD (989) 895-4049
www.baycounty-mi.gov/Health

James A. Barcia
Bay County Executive

Joel R. Strasz
Public Health Director

TO: Tiffany Jerry, Personnel Director
FROM: Joel Strasz, Health Officer,
DATE: May 3, 2022
CC: Tracy Cederquist
RE: Health Department Position Request

Background: In the budget process leading up to the current fiscal year, the Health Department submitted a budget that included a Deputy Health Officer position. It was anticipated that this position would be funded initially be grant funds via the State of Michigan, but those funds were not initially allocated until this month. Due to the current situation, I would like to request permission to post the following position:

Request: Post, Interview and Hire Deputy Health Officer (MB13) position.

Finance/Economics: Funding for the position is currently budgeted via grant funds. No additional general funds are necessary.

Recommendation: Please refer to the full board for approval, so that the position may be posted and filled.

BAY COUNTY BOARD OF COMMISSIONERS

MAY 17, 2022

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (5/10/2022)

RESOLVED By the Bay County Board of Commissioners that concurrence is given to post/advertise/fill the following full time/part time/temporary/seasonal or co-op positions/vacancies/new positions, monies for said positions to come from the respective departmental budgets:

A. VACANCIES (BUDGETED)

1. 9-1-1 Central Dispatch: Dispatcher (full time; \$16.17/hr. entry)
2. Buildings and Grounds: Custodian (part time; \$11.94/hr. entry)
3. Department on Aging: Site Coordinator (part time; \$11.13/hr. entry)

B. NEW POSITION (GRANT FUNDED)

1. Health Department: Deputy Health Officer (full time; \$64,186 annually entry)

RESOLVED That authorization is granted to post/fill vacancies resulting from moves within a department whereby a Board approved vacancy was filled from staff within the department creating another vacancy in the same department, monies for said positions to come from the respective departmental budgets; Be It Further

RESOLVED That in the event individuals hired to fill approved vacancies prove to be unqualified or no longer want the position, the Personnel Director is authorized to post/fill the previously approved vacancy within a 60 day time period; Be It Further

RESOLVED That budget adjustments, if required, are approved; Be It Further

RESOLVED That it is clearly understood that any positions funded through a grant shall be terminated or hours reduced if grant funding is terminated or reduced.

JAYME A. JOHNSON, CHAIR
AND COMMITTEE

Vacancies - May

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX				KIM J. COONAN				JAYME A. JOHNSON			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

-15-